

2024-2025 SPECIAL EDUCATION DATA COLLECTION

Start Date	Due Date	Collection	General Purpose / Summary	Collection Type (Financial, Accountability, Federal Report, State Requirement)	Montana Code Annotated (MCA) Administrative Rules of Montana (ARM) Federal Reporting Requirement (OMB)
05/13/24	09/30/24	Post-School Outcomes Survey	<ul style="list-style-type: none"> Report completed surveys for all high school students who had an Individualized Education Program (IEP) during the 2022-2023 school year and left high school during that year for one of the following reasons: <ul style="list-style-type: none"> dropping out graduating with a regular or modified diploma reaching the maximum age for receiving special education services, as established by the district. 	Federal	[20 U.S.C. 1416(a)(3)(B)]
10/8/24	10/31/24	Special Education Child Count	<ul style="list-style-type: none"> Verify the unduplicated number of children with disabilities (IDEA) aged 3 through 21 and receiving special education and related services according to an individualized education program (IEP) or a service plan in place on 10/7/24. Ensure completed IEPs and ERs are locked and Exit Dates and Exit Reasons are current. Confirm the correct Special Education Child Count System student list by 10/31/24. 	Federal	OMB 1850-0925 OMB 1810-0724
10/8/24	10/31/24	Fall TOE	<ul style="list-style-type: none"> Enter highly qualified records for paraprofessionals and assign appropriate supervisor(s). Enter highly qualified records for SPED staff and assign appropriate SPED level of service and supervisor (where appropriate). Data must be accurate as of 10/7/24. Educator licenses must be effective 7/1/24 and issued not later than 12/1/24. 	State, Federal	20-7-104, MCA 20-9-327, MCA OMB 1850-0925 OMB 1810-0724 ARM 10.21.201
05/12/25	06/20/25	Special Education Exiting	<ul style="list-style-type: none"> Verify data accuracy for students receiving special education services at the beginning of the 23-24 school year, but not receiving services by 6/30/25*. Ensure completed ERs and IEPs are locked and Exit Dates and Exit Reasons are current in the Special Education exiting system. Confirm the correct Special Education exiting list by 6/20/25*. 	Federal	OMB 1850-0925 OMB 1810-0724
05/12/25	06/20/25	Behavior Final Validation & Certification	<ul style="list-style-type: none"> Behavior Event reporting is open throughout the school year. Enter all state-reported events and resolutions by 6/20/25*. Event reporting should be entered throughout the year, not just at year-end. Periodically run Data Validation Reports to review incidents and address potential data issues before the end of the school year. 	Federal	OMB 1850-0925 OMB 1810-0724
05/12/25	09/30/25	Post-School Outcomes Survey	<ul style="list-style-type: none"> Report completed surveys for all high school students who had an Individualized Education Program (IEP) during the 2023-2024 school year and left high school during that year for one of the following reasons: <ul style="list-style-type: none"> dropping out graduating with a regular or modified diploma reaching the maximum age for receiving special education services, as established by the district. 	Federal	[20 U.S.C. 1416(a)(3)(B)]

*NOTE: ALL END-OF-YEAR COLLECTIONS MUST BE INITIALLY CERTIFIED BY 6/20/2025, BUT ADDITIONS AND/OR CORRECTIONS WILL BE ACCEPTED THROUGH 6/30/2025

Contact	Collection	Contact	Collection
Kristie Sears IDEA Data Manager Kristie.Sears@mt.gov 406-444-4430	Post-School Outcomes Survey Special Education Child Count Special Education Exiting	Shara Blair SPED/AIM Data Specialist Shara.Blair@mt.gov 406-444-0685	Fall TOE Behavior Final Validation & Certification

AIM Questions: Submit an [AIM Help Desk Ticket](#) or call 1-877-424-6681 or 406-444-3800